

**Staples High School  
Outside Guest Permission Form**

Note to students and parents/guardians: Your signature indicates you have read, understand and agree to the contents of this entire form (front and back). A copy of the guest's photo ID MUST be attached to this form. This form must be submitted prior to the purchase of prom tickets. Tickets will NOT be sold at the door.

**Staples High School Student Information**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

My son/daughter named above has my permission to bring \_\_\_\_\_  
as his/her guest to the prom.

Student's parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

In case of an emergency, I can be reached at \_\_\_\_\_

SHS Student Agreement: I am aware and understand the guidelines regarding the behavior of my guest at the prom. I accept responsibility for myself and my guest's adherence to these guidelines.

SHS Student Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Guest Information**

**If your guest is in high school, please fill out the information below.**

Guest name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Guest's allergies/medical conditions: \_\_\_\_\_

My son/daughter named above has my permission to attend the prom.

Parent/guardian signature: \_\_\_\_\_

Emergency Contact Numbers : \_\_\_\_\_

I certify that the above mentioned student attends \_\_\_\_\_ High School and is not currently under any type of suspension from this high school. I recommend he/she be granted permission to attend the prom.

Administrator's Signature: \_\_\_\_\_

School's Phone Number: \_\_\_\_\_

Guest Agreement: I agree to abide by the rules and regulations of Staples High School and understand failure to do so will result in my removal from the prom.

Guest's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If your guest is NOT in high school, please fill out the information on reverse side.**

**\*\*Guests must be at least a freshman in high school\*\***

Guest's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Guest's Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Guest's allergies/medical conditions: \_\_\_\_\_

Emergency contact \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

Guest Agreement: I agree to abide by the rules and regulations of Staples High School and understand that failure to do so will result in my removal from the prom

Guest's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staples High School Administrator \_\_\_\_\_

Approved \_\_\_\_\_ or Denied \_\_\_\_\_